

Deerwood Place Master Association, Inc.
c/o Madison Property Management Solutions, Inc.
7643 Gate Parkway, Ste. 104 PMB 188
Jacksonville, FL 32256
Phone: (904) 641-1858 / Fax: (904) 641-1171

Board of Directors Meeting

August 27, 2013

Quorum was established with Ed Boatright, Josh Ashby, Alan Downie, Sally Feidman and Jim McMurry.

Also present was Melissa Burbank from Madison Property Management Solutions.

Ed Boatright called the meeting to order at 7:00 p.m.

Approval of Minutes:

- The minutes from the July 30, 2013 Board Meeting was presented for approval.

Motion was made by Alan Downie, seconded by Sally Feidman, to approve the minutes from the July 30, 2013 meeting. Motion passed unanimously.

Review Projects:

- Interview Part Time Maintenance Employee – Stanton Cadow reported for the Maintenance Committee they are still searching for a part time maintenance supervisor. Two more qualified resumes have been submitted. Management will contact the Maintenance Committee once interviews are set up.
- Review ARC request from DWP I, Building Painting – The Master Board and Jim McMurry have tabled their decision until the mediation between the Associations and Beazer are completed.

Old Business:

- Portico No-Parking Signs – The signs have been delivered. An adhesive agent will be used to attach the sign to the stucco so no holes are drilled into the stucco. The signs will all be placed uniformly on the interior column so they are not visible from the street.

New Business:

- Deerwood Place Owners Association – Sally Feidman updated the Board and owners of recent requests to the DWP Owners Association's management company for a date for their next Board meeting. The President of the Board for the DWP Owners Association has agreed to hold a Board meeting. All questions and topics must be presented to the Board prior to the meeting.

Financial Report:

July 31, 2013 financials were issued and reviewed:

- Total Operating Account: \$131,358
- Total A/R: \$9,030
- Total Checking/Savings: \$256,529

2014 Proposed Budget – The Board reviewed the draft of the 2014 Proposed Budget. Ed Boatright will meet with Kim Balaskiewicz from Madison Property Management to go over the draft budget before it is sent to owners.

Motion made by Sally Feidman, seconded by Jim McMurry, to adjourn the meeting at 7:45 p.m. Motion passed unanimously.

MB